

**WYOMISSING AREA SCHOOL DISTRICT  
630 EVANS AVENUE  
WYOMISSING, PENNSYLVANIA 19610**

February 27, 2006

Regular Board Meeting  
High School Cafeteria  
7:30 p.m.

***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

**AGENDA**

Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCready, Vice President  
Dr. Robert J. Shuttlesworth, Treasurer  
Jana R. Barnett, Esq.  
Mr. David M. Deem  
Mr. Lawrence A. Fitzgerald  
Mr. Randall E. Hinsey, Jr.  
Mr. John A. Larkin  
Mrs. Lynn T. Sakmann

Non Members

Mr. Arthur J. McDonnell, Board Secretary  
Dr. Janet E. Kennedy, Assistant Superintendent  
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Mark T. Dietz, Superintendent of Schools

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION
- IV. INFORMATION ITEMS
  - A. Activities Account – January 2006
  - B. Food Services Statement – January 2006
  - C. Athletic Department Statement January 2006
- V. RECOMMENDED ACTION
  - A. ROUTINE
    1. Approve meeting minutes of the Board of School Directors as listed:  
January 17, 2006 Work Session

January 23, 2006 Regular Business meeting

2. Recommend the ratification of payment of properly approved vendor invoices for the General Fund and the 2001 and 2003 G.O. Bond – February 2006.

B. CORRESPONDENCE

C. SUPERINTENDENT'S UPDATES

D. APPROVE SUPERINTENDENT'S REPORT

E. FINANCE

1. Budget Presentation for 2006-07
  - Athletic Presentation
  - Technology Presentation

F. FACILITIES

1. Update on Jr./Sr. High School Project.
2. Update on Special Education/Technology/Business office Project.

VI. SCHOOL BOARD MEMBER REPORTS

A.	Berks Career & Technology Center	Mr. Snyder
B.	E.I.T. Board	Mrs. McCready
C.	Intermediate Unit Board	Mr. Snyder
D.	Legislative	Mr. Fitzgerald
E.	PSBA	Mr. Fitzgerald
F.	WAEF	Mrs. Sakmann
G.	Joint Boroughs/District Committee	Mr. Larkin, Dr. Shuttlesworth, Mr. Hinsey

VII. Next School Board meetings:

Tuesday, March 20, 2006  
6:00 p.m., Work Session - Community Board Room

Monday, March 27, 2006  
7:30 p.m., Regular Business Meeting - Community Board Room

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT ON THE DISTRICT IN GENERAL

XI. ADJOURNMENT

Superintendent's report prepared by:

Dr. Mark T. Dietz  
Diane J. Schaeffer

Superintendent of Schools  
Executive Secretary to the Superintendent & Assistant Superintendents

From reports submitted by:

Dr. Janet E. Kennedy	Assistant Superintendent
Dr. Shelly M. Riedel	Assistant Superintendent
Arthur J. McDonnell	Director of Business Affairs
Dr. Karen M. Zerr	Director of Special Education
Mark D. Dawson	Director of Buildings and Grounds
Jennifer L. Motze	Director of Athletics
Tracy L. Leister	Assistant Director of Business Affairs
Christine M. Folk	Business Office Secretary, Payroll/Benefits
Karen L. Saul	Business Office Secretary, Personnel

## SUPERINTENDENT'S REPORT

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

### I. Personnel

#### A) EMPLOYEE

1. Approve Professional Staff Resignations –
  - a. **Tracy Leister**, Assistant Director of Business Affairs, resignation letter dated February 13, 2006, resignation date to be determined.
  - b. **Stephanie Jablonski**, Spanish/Latin teacher at the Jr./Sr. High School, resignation letter dated February 2, 2006, resignation effective in 60 days or as soon as position is filled.
2. Approve Professional Staff Resignation Date – **Tamzen Didyoung**, Itinerant Learning Support Teacher and Transition Coordinator at the Jr./Sr. High School, resignation effective date, February 10, 2006. (Resignation approved January 23, 2006.)
3. Approve Professional Staff Effective Start Dates –
  - a. **Andrew Hoffert**, Itinerant Support Teacher and Transition Coordinator at the Jr./Sr. High School, effective February 21, 2006. (Appointment approved January 23, 2006.)
  - b. **Jennifer Lengel**, Elementary Spanish Teacher at Wyomissing Hills Elementary Center, effective February 6, 2006. (Appointment approved January 23, 2006.)
4. Approve Support Teachers for New Professional Staff –
  - a. **Tammy Lobaugh**, support teacher to Jennifer Lengel, at a stipend of \$250.
  - b. **Cindy Rakow**, support teacher to Andrew Hoffert, at a stipend of \$250.
5. Approve Change to Leave of Absence Date – **Lindsay Rada**, Secondary English Teacher, has requested an extension to her maternity/child-rearing leave from the beginning of the fourth quarter in March to the beginning of the 2006-07 school year. (Leave approved September 26, 2005.)
6. Approve Correction to Leave of Absence Date – **Kimberly Luigard**, Special Education Instructional Aide at Wyomissing Hills Elementary Center, unpaid leave effective January 30, 2006, for three months. (Correction to December 5, 2005, board approved date.)
7. Approve Support Staff Resignations –
  - a. **Annette Vail**, Special Education Instructional Aide at Wyomissing Hills Elementary Center, effective February 28, 2006.
  - b. **Grace A. Long**, Special Education Instructional Aide at West Reading Elementary Center, effective February 17, 2006.
  - c. **William Poper**, HVAC Technician, effective February 22, 2006.

8. Approve Support Staff Appointments –
  - a. **Shelley Filer**, full-time Secretary to the Assistant Superintendents, at \$16.92 per hour, at the District Office 12 months per year effective March 13, 2006.
  - b. **Sherry Larrick**, full time Special Education Instructional Aide, 7 hours per day at \$11.09 per hour at the West Reading Elementary Center during the school year, effective February 21, 2006.
9. Approve Support Staff Unpaid Leave of Absence Requests –
  - a. **Carrie Jalbert-Berry**, Food Service worker at the Jr./Sr. High School, unpaid leave effective April 25, 26, 27 and 28, 2006.
  - b. **Karen Sichak**, Teacher’s Instructional Aide at Wyomissing Hills Elementary Center, unpaid leave effective February 6, 7, 8, 9, and 10, 2006.
  - c. **David Bensinger**, Custodian at the Jr./Sr. High School, unpaid leave effective January 2, 2006, to February 6, 2006. Mr. Bensinger returned to work February 7, 2006, with a temporary reduction in work schedule due to physical work restrictions.
10. Approve Substitute Bonus Payment for the first semester of the 2005-06 school year in the amount of \$3,900.
11. Approve Revised Payment Plans for Substitute Teachers and Substitute Support Staff.

*Background Information: The revised substitute memorandum recognizes the added responsibilities of an extended assignment even if a substitute has an absence for approved reasons and will apply to any substitute in an extended assignment on or after February 1, 2006, including Kristin Stewart, Kathie Duquette, and Denise Mogel.*

12. Approve Revised Position Guide – Assistant Director of Business Affairs.
13. Approve District volunteer list.
14. Approve Substitute list for professional/support staff.

## II. Curriculum

- A) Accept Increase in Title I Federal Allocation –\$3,491 increase to \$190,081.
- B) Approve Elementary Social Studies Textbooks.

## III. Finance

- A) Accept Audit Report from Barbacane Thornton & Company for Fiscal Year Ending June 30, 2005.
- B) Approve Borrowing for Jr./Sr. High School Project

*Background information: The Board authorizes the administration to secure \$1.4 million in funds for the Jr./Sr. High School project utilizing a financing vehicle and working with a financial investment institution that provide the best financial benefit for the school district.*

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Athletic Appointment – **Daniel M. Bergey**, senior high boys' soccer head coach, effective fall 2006-07 school year, 52 points, at a salary to be determined with the approval of the 2006-07 point value.

VI. Technology

VII. Policy

- A) Approve Second Reading/Adoption of Policies –
  - 1. 005 Organization
  - 2. 006 Meetings
  - 3. 011 Board Governance Standards/Code of Conduct

VIII. Community Relations

IX. Other items

Additions to Superintendent's Report  
February 27, 2006

I. Personnel

A) EMPLOYEE

15. Approve Support Staff Termination – **Edwin Montalvo**, Custodian, effective February 28, 2006.

III. Finance

C) Approve Borrowing for Special Education/Technology/Business Office Project

*Background Information: The Board authorizes the administration to secure \$1 million in funds for the Special Education/Technology/Business Office Project utilizing a financing vehicle and working with a financial investment institution that provide the best financial benefit for the school district.*